

TENDER NOTICE

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|----|--|---|---|--|---|--|------------------------------------|
| 1 | Agency | Police Reform Programme (PRP) | | | | | |
| 2 | Procuring Entity Name | Police Reform Programme (PRP) | | | | | |
| 3 | Procuring Entity District | Dhaka | | | | | |
| 4 | Invitation for | Supply of Event Management Services for conducting Training/ Workshop/ Conference/ Seminar in different places of Bangladesh during Jan. to June 2012 | | | | | |
| 5 | Invitation Ref No & Date | 2011/690 | | | | | |
| 6 | Procurement Method | Open Tendering Method (OTM) | | | | | |
| 7 | Budget and Source of Funds | UNDP & DFID | | | | | |
| 8 | Project (if applicable) | Police Reform Programme (PRP) | | | | | |
| 9 | Tender Package Number & Name | Package No. 01 : Supply of Event Management Services | | | | | |
| 10 | Mode of Payment | Credit | | | | | |
| 11 | Tender Publication Date | December 22, 2011 | | | | | |
| 12 | Tender Last Distribution Date | January 03, 2012 | | | | | |
| 13 | Tender Closing Date and Time | January 12, 2012 | | | | Time: 11:00 Hours | |
| 14 | Tender Opening Date and Time | January 12, 2012 | | | | Time: 12:00 Hours | |
| 15 | Name & Address of the office(s) | Addresses | | | | | |
| | - Selling Tender Document | Police Reform Programme, 3rd Floor of Bangladesh Police Headquarter, 1 Phoenix Road, Fulbaria, Dhaka-1000. | | | | | |
| | - Receiving Tender Document | Police Reform Programme, 3rd Floor of Bangladesh Police Headquarter, 1 Phoenix Road, Fulbaria, Dhaka | | | | | |
| | - Opening Tender Document | Police Reform Programme, 3rd Floor of Bangladesh Police Headquarter, 1 Phoenix Road, Fulbaria, Dhaka | | | | | |
| 16 | Pre-tender Meeting | Pre-Tender meeting will be held on January 05, 2012 at 10.00 AM in the Police Reform Programme, 3rd Floor of Bangladesh Police Headquarter, 1 Phoenix Road, Fulbaria, Dhaka-1000. | | | | | |
| 17 | Eligibility of Tenderer | <p>(i) The maximum 03 number of arbitration against the Tenderer over a period last five years.</p> <p>(ii) The Tenderer shall have a minimum of five years of overall experience in the supply of Event Management Services.</p> <p>(iii) The Tenderer shall have successfully completed minimum 03 (three) numbers of similar types of Event Management programmes within last three years supported by the certificate issued from competent authority.</p> <p>(iv) The satisfactory completion of similar service of minimum 15 lac under maximum three contracts in the last three years.</p> <p>(v) The minimum amount of liquid asset or working capital or credit facility is Tk. 3,000,000.00 supported by the certificate issued from scheduled bank.</p> <p>(vi) Tender may submit either for individual lot or any combination of lots.</p> | | | | | |
| 18 | Identification of Packages, Lots, Tender Security and Price of Tender Document | | | | | | |
| | Pkg. No. | Lot No. | Identification | Location | Tender Security Amount in BDT (by Pay Order/Bank Guarantee) | Completion Time | Price of Tender Document (in cash) |
| | Pkg.-1 | Lot – 1 Lot – 2 Lot - 3 | <i>Event Management Services for conducting Training/ Workshop/ Conference/ Seminar in different places of Bangladesh</i> | Police Reform Programme, 3rd Floor of Bangladesh Police Headquarter, 1 Phoenix Road, Fulbaria, Dhaka-1000. | Tk.150,000/= Tk.185,000/= Tk.105,000/= | As per delivery schedule mentioned in the tender documents. | Nil |
| 19 | Name of Official Inviting Tender | | | Kumar Koirala | | | |
| 20 | Designation of Official Inviting Tender | | | Project Manager a.i. | | | |
| 21 | Address of Official Inviting Tender | | | Police Reform Programme, 3rd Floor of Bangladesh Police Headquarter, 1 Phoenix Road, Fulbaria, Dhaka-1000. | | | |
| 22 | Contact details of Official Inviting Tender | | | Tel: (8802) 9567831-33 | Fax: (880-2) 9567835 | email: raz.sadiq@prp-bd.org ; shahadut@prp-bd.org | |
| 23 | The procuring entity reserves the right to accept or reject all tenders. | | | | | | |



Kumar Koirala
Project Manager a.i.
Police Reform Programme (PRP), UNDP